

Vendor Contract 250303

Furniture, Furnishings, and Services

Valid through May 31 2028

Member Discounts

Level	List Price	Discount
1	0-\$100,000	50.00%
2	\$100,001-\$225,000	52.00%
3	\$225,001-\$350,000	54.00%
4	\$350,001+	56.00%

Process for Ordering

1. TIPS member will receive a quote from a Workspace48 dealer. Dealer must include Workspace48's Contract# 250303 on their quote.
2. The member will create a purchase order clearly identifying the purchase order as a TIPS purchase and including the TIPS vendor contract number.
3. TIPS member will email the completed purchase order to: **TIPSP0@tips-usa.com** and attach the PO as a PDF.
4. TIPS will process the purchase order and forward it to Workspace48 and the Member will receive an authorization letter that validates the purchase.

Lead Times

Orders ship in 2-10 days, unless a longer lead time is requested.

Price List

Current price list at time of order. **Note we currently have a 5%/Net tariff offset fee on U.S. orders.**

Freight

Prices are landed and include freight. **Note:** Orders under \$1,500/net incur a \$150 freight surcharge.

Note: Freight Quotes to members from dealers shall include a line item for freight regardless of whether or not there are freight fees. No freight fee should be indicated as "included in cost" or \$0.

Invoices/Billing

- Workspace48 will invoice participating members directly.
- Workspace48 receives payment directly from participating member.

■ View all Terms & Conditions in the Workspace48 pricebook and Dealer Handbook.

What is TIPS?

TIPS is an acronym for The Interlocal Purchasing System.

Benefits of TIPS

- Access to competitively procured contracts with quality vendors ·
- Savings of time and financial resources necessary to fulfill bid requirements·
- Assistance with purchasing process by qualified TIPS staff·
- Access to pricing based on a "national" high-profile contract.

Entities Served

The Interlocal Purchasing System currently serves entities throughout the country such as state and local governments and non-profit organizations, including but not limited to:

- K-12 school districts
- Charter Schools·
- Colleges and Universities (State and Private)
- Cities/Municipalities

State Agencies

- Emergency Services Districts·
- Non-profit organization as defined by the Internal Revenue Service·
- Other entities with legislated purchasing/bidding requirements